Provider Access Policy Statement

CURRENT POLICY REDRAFT/AMENDMENTS		***If Yes please provide brief details of changes below and highlight changes in yellow.***	
NEW POLICY		**AUTHOR**	Emma Cresswell
LAST REVIEWED	**Oct 26**	**NEXT REVIEW, please only use the 3 dates, this will ensure policies always remain in date throughout the term.**	31st December 30th April 31st August
REVIEW CYCLE, please state 1, 2, 3 years	**2**	**TO BE RATIFIED BY TRUSTEES**	Yes
		TO BE RATIFIED BY THE LGB	No, LGB to note.
DATE APPROVED BY TRUST BOARD			
Name of LiFE MAT School:	Ivanhoe School		

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Education Act 2022 and on page 43 of guidance from the Department for Education (DfE) on careers guidance and access for education and training providers.

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

● 2 encounters for pupils during the 'first key phase' (year 8 or 9)

º All pupils must attend

º Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

● 2 encounters for pupils during the 'second key phase' (year 10 or 11)

º All pupils must attend

º Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

● 2 encounters for pupils during the 'third key phase' (year 12 or 13)

º Ivanhoe has pupils from year 7 to year 11. This would therefore carry over to their post-16 institutes.

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

● Information about the provider and the approved qualifications or apprenticeships they offer

● Information about what careers those qualifications and apprenticeships can lead to

● What learning or training with the provider is like

● Answers to any questions from pupils

Providers must complete a document that outlines the above (this is available from Emma Cresswell)

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Opportunity for pupils to ask questions on the topic covered

Meaningful live online engagement is also an option at our school.

Providers should:

Link the visit to the post 16/18 route pupils may take

Provide Information about the application process.

Provide information about the LMI in relation to their area

Identify key knowledge and skills that are needed

3. Pupil entitlement

All pupils in years 8 to 13 at Ivanhoe School are entitled to:

● Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

● Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and specific Career related activities such as speed dating

● Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Emma Cresswell, Deputy Head

Telephone: 01530 412756
Email: E.Cresswell@ivanhoe.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Year 7	Year 7 are introduced to employability/soft skills, growth mindset and varied career examples. They are made aware of the desirable characteristics and skills needed to be successful for different careers. Students are encouraged to recognise positive personal qualities in themselves, the 'best of me' and understand that they will 'grow throughout life' by reflecting on and developing their skills.	Career events: Guess my Job
Year 8	Building from Year 7 – students build on knowledge of strengths, skills and motivations from year 7 to understand the career journey needed to achieve their goals. LMI is explicitly taught so students can explore local options but also gain the knowledge of how to research and explore potential career paths.	Careers events and assemblies: Medical Mavericks LCC Early Years and Childcare PAL assembly
Year 9	Building from Year 8 – students use their skills of research to understand the opportunities around them. They begin to consider GCSE options to further their goals.	Careers events and assemblies: Unbox your Future project with Mitie

	CV writing and the careers fair offer a chance for year 9 to see the bigger picture and start to manage their own goals.	Army PAL assembly
Year 10	Building from Year 9 – students start to experience workplaces/employers/further and higher education settings that they started to consider from year 9. Careers advisor meetings will start to set students on a path to making decisions om Year 11. Students are encouraged to create their own opportunities by getting involved with experiences and organising them themselves.	Careers events and assemblies: Work Experience week Careers Fair Construction PAL assembly
Year 11	Building from Year 10 – students reach a culmination of research and experience in order to decide which post-16 options to apply for with future career goals in mind. They manage their own decisions.	Careers events and assemblies: Mock Interviews Mitie PAL assembly

Please speak to our Deputy Head to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will work hard to ensure to ensure that our pupils can experience a diverse range of different providers.

Access is more likely to be granted when it corresponds with when the year group are participating in their career's aspect of PSHE or is during a National campaign for careers such as Careers Week.

In most instances we will not grant access if it takes pupils out of their normal curriculum that has not been planned into the school calendar

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Ivanhoe School has one main hall, there is a projector and a computer available

Once the visit is agreed with Emma Cresswell, facilitators will need to provide information about the equipment and facilities they require.

Providers are welcome to leave promotional material for the students and this can either be given out at the time or left in the library or in our Careers Hub.

5. Previous providers

In the previous academic year, we had numerous providers some of which were:

Ashby School

Loughborough College Group

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after

school:

Burton College

Loughborough College Group

South Staffordshire College

Ashby school

De Lisle College

Dixie Grammar School

Derby College

T.E.C.K College

Different apprenticeship providers

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- Policies | Ivanhoe School
- Ivanhoe Careers Hub | Ivanhoe School

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to pupils are monitored by Emma Cresswell, Deputy Head

This policy will be reviewed by Emma Cresswell, Deputy Head annually.

At every review, the policy will be approved by the governing board.