



Covid-19 related pupil absence: A quick reference guide for parents

Should your child feel well enough to do school work from home whilst self-isolating, work can be found on the Remote Learning Portal.

Whilst working from home, students should follow their usual timetable as closely as is possible.

The following guidance was updated on 14.12.20 following the [Government update](#)

| What to do if... | Action Needed | Return to school when... |
|---|---|---|
| COVID-19 SYMPTOMS IN YOUR CHILD / HOUSEHOLD | | |
| My child has Covid-19 symptoms: <ul style="list-style-type: none"> • High temperature: this means you feel hot to touch on your chest or back • A new continuous cough: this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours • A loss or change to your sense of smell or taste: this means you've noticed you cannot smell or taste anything | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school to inform us • Self-isolate the whole household • Get a test • Inform the school immediately on receipt of the results of the test (whether positive or negative). Results should be sent to covidresults@ivanhoe.co.uk as well as to your child's/children's form tutor(s). | ...the test comes back negative or a period of 10 days has passed since the symptoms started, and the child feels well. |
| My child tests positive for Covid-19 | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school to inform us by phoning the school or by emailing covidresults@ivanhoe.co.uk • Agree an earliest date for possible return (minimum of 10 days) • Self-isolate the whole household for 10 days | ...10 days have passed since symptoms began, even if they still have a cough or loss of taste/smell. (These symptoms can last for several weeks.) AND the child feels well. |
| My child tests negative for Covid-19 | <ul style="list-style-type: none"> • CONTACT THE SCHOOL • Discuss when your child can come back to school (same / next day) | ...The test comes back negative |
| Someone in my household has Covid-19 symptoms | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school to inform us • Self-isolate the whole household • Household member with symptoms to get tested. • Inform the school immediately on receipt of the results of the test (whether positive or negative). Results should be sent to covidresults@ivanhoe.co.uk as well as to your child's/children's form tutor(s) | ...The test comes back negative |
| Someone in my household tests positive for Covid-19 | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school to inform us by phoning the school or by emailing covidresults@ivanhoe.co.uk • Agree an earliest date for possible return (minimum of 10 days) | ...The child has completed 10 days of isolation |
| I am unable to get a test for someone in the household who has symptoms | If you are not able to get a test in the first 5 days of having symptoms, your child and anyone they live with must stay at home and self-isolate for 10 days. Anyone in your support bubble must also stay at home. | ...the child has completed 10 days of isolation. |
| My child is ill with symptoms not linked to Covid-19 | Follow the usual school absence policy and procedure |They feel better / after 48 hours following the last bout of sickness / diarrhoea (if this is the cause of absence) |



Covid-19 related pupil absence: A quick reference guide for parents

Should your child feel well enough to do school work from home whilst self-isolating, work can be found on the Remote Learning Portal.

Whilst working from home, students should follow their usual timetable as closely as is possible.

The following guidance was updated on 14.12.20 following the [Government update](#)

| What to do if... | Action Needed | Return to school when... |
|--|--|---|
| TRACK AND TRACE | | |
| NHS test and trace has identified my child has been in close contact of someone with symptoms of confirmed COVID-19 | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school to inform us • Agree an earliest date for possible return (minimum of 10 days) | ...The child has completed 10 days of isolation |
| NHS test and trace has identified a household member (other than my child) as a close contact of somebody with symptoms or confirmed Covid-19. | <ul style="list-style-type: none"> • The household member must self-isolate for 10 days. • Child can continue to attend school. | ...child can continue to attend school |
| A sibling attending another school has been sent home to self-isolate due to there being a positive case in their school | <ul style="list-style-type: none"> • Sibling must self-isolate for 10 days. • Child can continue to attend school. | ...child can continue to attend school |
| My child's bubble is closed due to a COVID-19 outbreak in school | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • At home, support your child with remote education provided by school • Your child will need to isolate for 10 days | ...School will inform you when the bubble will be reopened |
| QUARANTINING FOLLOWING TRAVEL | | |
| ... my child has travelled abroad from a country or territory that is NOT on the exempt list of countries. | <ul style="list-style-type: none"> • Do not take unauthorised leave in term time • If returning from a destination where quarantine is needed*: <ul style="list-style-type: none"> > minimum of 10 days self-isolation for all those who travelled. > contact school to inform us you are back in the country and we will agree an earliest date for possible return to school. > Self-isolate the whole household. <p><i>*Foreign, Commonwealth & Development Office (FCDO) – for up to date travel information</i></p> | ...the quarantine period of 10 days has been completed. |
| ... my child has travelled abroad from a country or territory that IS on the exempt list of countries. | <ul style="list-style-type: none"> • Do not take unauthorised leave in term time • If returning from a destination where quarantine is NOT needed: <ul style="list-style-type: none"> > Check the current Exempt countries and territories list to confirm the country you have travelled from or through is on the exempt list. > - Ring school to inform us you have returned to the UK and agree a return date to school. | ... you have informed the office of your return to the UK (<i>the office will ask you a few questions about your travel</i>). |
| ...I have travelled from a country that requires us to quarantine (but my child didn't travel). | <ul style="list-style-type: none"> • As long as you do not have / have not had symptoms in the last 10 days, your child can continue to attend school. • The person who has travelled MUST NOT leave the house, including to do pick-ups and drop offs (<i>please contact school if you need support getting your child to school</i>). | ...child can continue to attend school |
| SHIELDING | | |
| We have received medical advice that my child must resume shielding | <ul style="list-style-type: none"> • DO NOT COME TO SCHOOL • Contact school • Shield until you are informed that restrictions are lifted and shielding is paused again | ...School inform you that restrictions have lifted and your child can return to school |